

City University of Hong Kong
Student Residence Office

Regulations for the Use of the Band Room in the Ma On Shan Compound

1. The opening hours of the Band Room are from 9:00 am – 10:00 pm, Mondays to Sundays.
2. The Student Residence Office (SRO) reserves the right to close the Band Room without prior notice for cleaning, renovation, maintenance or other purposes.
3. The Band Room will only be used for the designated function, unless with prior approval of SRO. If any user wishes to use the venue for any other activity, the user should seek advice and agreement from SRO before making the booking. SRO will not permit such other use on the spot by the user if without prior agreement.
4. The maximum capacity of the Band Room is 8 persons.
5. Users should report any damage of musical instruments, furniture, fixtures and fittings to SRO immediately. In case of any misuse, negligence or vandalism, users will be held responsible for the total cost incurred for repair or replacement.
6. Moving any musical instruments out of the Band Room without prior permission is strictly prohibited.
7. No food or drink is permitted.
8. Smoking is not allowed.
9. Users must be responsible for their personal property. SRO shall not be held liable for any loss or damage of personal property, whether or not such loss or damage is caused by SRO's negligence. Any unattended object will be dealt with as SRO sees fit.
10. The Band Room will be closed when black rainstorm warning / typhoon signal no. 8 or above is hoisted. However, users will be advised to leave the venue when pre-no. 8 signal warning is issued.
11. In case of misconduct, or of any action inconsistent with the regulations governing the use of the venues, or where the premises are being misused, the SRO staff have the authority to reject or debar the offender from the premises or from using the venue for a designated period, or to refer him/her to the appropriate authority for disciplinary action, as appropriate.
12. No unauthorized private coaching is permitted.
13. Users are also required to comply with the "Regulations Governing Student Residence".
14. SRO reserves the right to amend any of these regulations, when necessary, without prior notice.

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10 January 2025